**TR**

**FIRAT UNIVERSITY**

**FACULTY OF VETERINARY MEDICINE**



**GRADUATION THESIS**

**WRITING GUIDE**

# ELAZIG

**2009 – 2010**

**Firat University Faculty of Veterinary Medicine Graduation Thesis Writing Guide**

The purpose of this Thesis Writing Guide is to provide an example for Fırat University Faculty of Veterinary Medicine graduation theses.

**Expression Style and Language**

The language of the thesis is Turkish. As a general rule, a simple and understandable form of expression should be used in the texts.

**Paper**

Theses must be written on high quality **A4 white paper** and **single-sided .**

**Spelling**

Dissertations should be written on a computer using the Word program, in **Times New Roman** or **Arial** font, **justified** , and words should not be divided at the end of the lines. The font used should be **12 points throughout the thesis** , and line spacing should be set to **1.5 (one and a half) spaces .**

All headings should be written in **bold** and one line space should be left before each heading. Section headings should be written in capital letters, and subheadings should be written with only the first letter capitalized, starting at the beginning of the paragraph.

**Borders**

For binding, the left edge must be 4 cm and the other three edges must be 3 cm.

**Binding**

Theses that have been corrected and accepted by the advisor must be submitted in a bound form.

**Page Numbers**

Page numbers should be placed in the bottom center of each page. No page numbers are written on the title and confirmation pages. Lowercase Roman numerals (I, II, III, IV, etc.) are used for the lead pages. The first page of the text section is numbered consecutively, starting with 1; the numbering includes the references and CV.

**Thesis Sections**

Dissertations, **Preliminary Pages “** Title Page (Outer cover and inner cover), Approval Page, Acknowledgement and Table of Contents”, **Text Pages “** If it is a research; ***Abstract, Introduction, Materials and Methods, Findings, Discussion, Conclusion, References and CV Page”*** ; “If it is a compilation; ***Abstract, Introduction, Subject subheadings, Conclusion, References*** and **It consists of *“CV*** ***Page”*** .

**PREMISE PAGES**

**Title Page (Outer Cover and Inner Cover)**

The outer cover (cardboard) and inner cover (paper) must be prepared in the same style and in accordance with the format shown in **Annex 1 .**

**Confirmation Page**

A sample approval page is provided in **Appendix 2.** After the thesis is bound, the Approval page must be signed by the Advisor.

**Contents**

The table of contents should list the titles of the sections and subsections, sources, and a resume.

**TEXT PAGES**

Since the text is a research and compilation, the sections specified under the Thesis Sections heading should be included consecutively.

**Summary**

The abstract should reflect the content of the thesis concisely and should not exceed 250 words. The abstract should not include formulas, tables or figures. After the end of the abstract, a maximum of 5 keywords *(italic, 9 point) related to the thesis* should be stated in a separate paragraph.

**Entrance**

In this section, the place of the subject in the literature should be clearly discussed, and the information given should be based on sources. The aim of the thesis should be stated in the last paragraph of this section.

**Materials and Methods**

In this section, the materials and methods used in the thesis should be given in an understandable way. This section can be divided into subheadings.

**Findings**

In this section, the findings should be presented preferably using tables or figures.

**Argument**

The discussion section is the commentary section of the research thesis. The meaning of the obtained data in the light of the literature should be clearly stated and the data should be interpreted and the results should be discussed in the light of the existing literature.

**If the graduation thesis is a compilation;**

After the introduction, related topics should be presented under subheadings.

**Conclusion**

In this section, the results and significance of the study or the prepared compilation should be stated in a short paragraph.

**Tables and Figures**

Prepared tables or figures should be placed on the page closest to where they are first mentioned in the text. A line space should be left before and after tables and figures. Table titles should be placed concisely above the table; figure captions should be placed one line below the figure. Tables and figures should be numbered within themselves.

**Resources**

References are a list of selected books, articles or other sources related to the thesis. References should be listed in alphabetical order of the author(s)'s surnames and should be shown in parentheses after single spacing where cited (Rivers, 1988; Chmielewski et al.., 1995; Öztürk and Kahraman, 2009).

**Writing of sources ;**

If the source is published in a journal; the surname of the author(s), initials, publication date of the study, title of the study, name of the journal in which it was published, volume number of the source (number if any), and starting and ending page numbers should be included.

***Example:***

Chmielewski GW, Nicholas JM, Dulchassky SA. (1995). Nonoperative management of gunshot wounds of the abdomen. American Surgeons, 61 (1): 665–668.

If the source is a book, the author's surname, initials, year of publication, book title, edition number, printing house, and the city where the printing house is located should be stated.

***Example:***

Rivers TM. (1952). Viral and Rickettsial Infection of Dogs. 2nd Edition, Lippincott, Philadelphia.

If the source is a chapter from a book prepared by the editor(s); the chapter author's surname, initials, year of publication, chapter name, book title, editor's name, edition number, printing house, city where the printing house is located and chapter pages should be stated.

***Example:***

Pope C.E. (1983). Anatomy and developmental anomalies. In: Gastrointestinal Disease, Pathophysiology, Diagnosis, Management. Sleisenger MH, Fordtran JS. (Editors). 3rd Edition, Saunders, Philadelphia, 407–414.

If the source is obtained from the internet; the author's surname, initials (if the author is unknown, it is stated as Anonymous), the year of publication if any, the year of access if none, the subject title, access address and access date are stated.

***Example:***

Wilson A.T. (2002). Environmental pollution and breast cancer. http://www.who.int/en/ 29.05.2002.

If the source is a thesis, the author's surname, initials, year of publication, the name of the thesis, the name of the institution where it was prepared, and the city should be stated.

***Example:***

Ozturk TM. (1998). Investigation of Viral Infections in Dogs. Firat University Health Sciences Institute, Elazig.

**Resume**

The CV of the student who prepared the graduation thesis should be included in this section (Appendix 3).

***(Appendix 1 )***

**TR**

**FIRAT UNIVERSITY**

**FACULTY OF VETERINARY MEDICINE**

*(To be written in 14 point size and bold)*

**INVESTIGATION OF ANTIOXIDANT SYSTEMS IN RENAL FAILURE IN DOGS**

*(The title of the thesis will be written in 18 point and bold)*

**GRADUATION THESIS**

*(To be written in 16 point size and bold)*

**Mehmet OZDEMIR**

**(95300186)**

*(To be written in 14 point size and bold)*

**Advisor**

**Prof. Dr. Mustafa Selim YILDIZ**

*(To be written in 14 point size and bold)*

**ELAZIG – 2010**

***(Appendix 2)***

**CONFIRMATION PAGE**

Prepared and presented **by Mehmet ÖZDEMİR,** a senior student at Fırat University Faculty of Veterinary Medicine, numbered **95300186, under my advisorship.**

*“* ***Investigation of Antioxidant Systems in Renal Failure in Dogs”***

The graduation thesis titled “Thesis” was examined by me and found appropriate and accepted.

**Prof. Dr. Mustafa Selim YILDIZ**

**Advisor**

*(The approval page title should be written in 14 points, other texts in 12 points.)*

***(Appendix 3)***

**RESUME**

**Name-Surname :**

**Student Number :**

**Date of Birth :**

**Place of Birth :**

**Foreign Language :**

**Education Information;**

**Primary Education :**

**Secondary Education :**

**Bachelor's Degree :** Fırat University, Faculty of Veterinary Medicine, ELAZIG

**Address Information;**

**Permanent Address :**

**Telephone :**

**Email :**

*(The title of the CV page should be written in 14 points, other texts in 12 points.)*